

Camden County Board of Commissioners

Regular Meeting

August 21, 2006

7:00 P.M.

**Historic Courtroom, Courthouse Complex
Camden, North Carolina**

MINUTES

The regular meeting of the Camden County Board of Commissioners was held Monday, August 21, 2006 at 7:00 p.m. in the Historic Courtroom in Camden, North Carolina. The following members were present:

Chairman Melvin J. Jerals

Commissioners Jeffrey B. Jennings, Carolyn Riggs, and Mike Andrews

Vice Chairman Clayton D. Riggs was absent due to employment obligations.

Also attending the meeting was County Manager Randell Woodruff, Clerk to the Board Ava Murgia and County Attorney John S. Morrison.

Chairman Melvin Jerals called the meeting to order. Commissioner Mike Andrews gave the invocation and led the Pledge of Allegiance.

Presentation by Rhonda Twiddy – Chamber of Commerce

Rhonda Twiddy, Elizabeth City Chamber of Commerce, stated members of the legislative committee for the Chamber of Commerce will be attending Commissioners meetings regularly and will be developing a mission statement in the future to be shared at the Commissioners meetings. Ms. Twiddy offered any assistance or to answer any questions.

Public Comments

Chairman Melvin Jerals called for any comments from the public stating public comments is an opportunity for citizens or property owners of Camden County wishing to present unscheduled items of concern or interest to the Commissioners. It is requested that comments be limited to (2-3) minutes.

Brian Meekins, 122 Baybreeze Drive, requested permission to have a special use permit fee waived for the Shiloh Sharks announcement board sign.

Brenda LaRose, 104 Mullen Ditch Road, stated she wanted to sell her land and requested permission to place an additional modular home on two (2) of the four (4) acres in order for Ms. LaRose to remain in her existing home.

Chairman Melvin Jerals stated that Planning Director Dan Porter would investigate her request and advise the Board.

Consideration of Minutes - June 19, 2006 Regular Meeting, July 3, 2006 Special Meeting - Wyrick, Robbins, Yates & Ponton, and July 3, 2006 Regular Meeting

Commissioner Jeffrey Jennings made a motion to approve the minutes of the June 19, 2006 regular meeting, July 3, 2006 Special Meeting with Wyrick, Robbins, Yates & Ponton, and the July 3, 2006 regular meeting, subject to correction of typographical and technical errors. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerals voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Consideration of Agenda

County Manager Randell Woodruff requested *Item VIII. New Business, M. Albemarle Jail Discussion* be added to the agenda.

Chairman Melvin Jerals stated *Item VIII. New Business, Item A. Resolution No. 2006-08-01* and *Item VIII. New Business, Item G. 5. Planning Board Appointment* be omitted from the agenda. Commissioner Mike Andrews made a motion to approve the agenda as amended. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerals voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Criminal Justice Partnership Offender Referral Service – Advisory Board Referral

Commissioner Mike Andrews made a motion to appoint volunteer Laura Cottom to the Criminal Justice Partnership Advisory Board for a period of three (3) years. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerals voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Resolution No. 2006-08-01 – GHSP-02-A Highway Safety Program Grant for Officer and Equipment

This matter was removed from the agenda until a later date.

Resolution No. 2006-08-02 – A Resolution of the Camden County Board of Commissioners Approving Final Plans and Specifications for the Camden Intermediate School

Commissioner Jeffrey Jennings made a motion to approve Resolution No. 2006-08-02, seconded by Commissioner Mike Andrews. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerals voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Resolution No. 2006-08-02

**A Resolution of the Camden County Board of Commissioners
Approving Final Plans and Specifications
For The Camden Intermediate School**

WHEREAS, the Camden County Board of Commissioners approved a plan in its fiscal year 2005-2006 budget to proceed with the design and construction of the new Camden Intermediate School; and

WHEREAS, the Board entered into a contract for professional services with HBA Architects, Virginia Beach, Virginia on September 2, 2005 for the design and bidding of the new facility; and

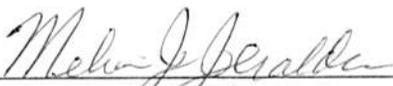
WHEREAS, the Board received approval for its financing plan with the United States Department of Agriculture, Rural Development on May 1, 2006; and

WHEREAS, the architectural firm has completed the design drawings and bid specifications for release to prospective qualified bidders with the anticipated date for opening bids to be Wednesday, September 13, 2006 at 3:00 p.m.; and

WHEREAS, the Board and respective staff of Camden County has determined that the design drawings represent a reasonable and accurate specification of the needs of Camden County school students and programs:

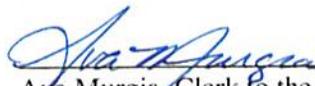
NOW, THEREFORE BE IT RESOLVED THAT the Camden County Board of Commissioners hereby approves the final design drawings and specifications provided by HBA Architects, and forwards this resolution to the appropriate review and funding agencies for their use.

Motion to approve this Resolution was made on August 21, 2006 by Commissioner Jeffrey B. Jennings seconded by Commissioner Mike Andrews and passed four (4) to zero (0) by the Camden County Board of Commissioners.


Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

(SEAL)

ATTEST:


Ava Murgia, Clerk to the Board

Resolution No. 2006-08-03 – Fair Housing Policy

Commissioner Jeffrey Jennings made a motion to approve Resolution No. 2006-08-03. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Resolution No. 2006-08-03

**FAIR HOUSING POLICY
CAMDEN COUNTY, NORTH CAROLINA**

WHEREAS, Camden County desires that the citizens of the county be afforded the opportunity to attain the national objective of a decent, safe and sound living environment; and

WHEREAS, Camden County deplores discrimination in the provision of housing on the basis of race, religion, color, creed, sex, national origin, young children in a family, or handicapping conditions; and

WHEREAS, Camden County desires that every citizen be afforded the opportunity to select a home of his or her choice; and

WHEREAS, Camden County wishes to ensure that programs and activities undertaken by the county relating to housing and urban development be administered in a manner to affirmatively further fair housing as required by Title VIII of the Civil Rights Act of 1968, as amended; 24 CFR 107, Nondiscrimination and Equal Opportunity in Housing under Executive Order 11063; and the North Carolina State Fair Housing Act, NCGS, Chapter 41A;

NOW, THEREFORE, to accomplish the above, Camden County does adopt the following procedures for receiving and resolving housing discrimination complaints:

1. Any person or persons wishing to file a complaint of housing discrimination in Camden County may do so by informing the Camden County Planning Director at (252) 338-1919, or N.C. Human Relations Commission (919) 733-7996, TDD# (919) 733-7996 (or Relay North Carolina TT# 1-800-735-2962) of the facts and circumstances of the alleged discriminatory act or practice;
2. Upon receiving a housing discrimination complaint, the Camden County Planning Director shall inform the North Carolina Human Relations Commission about the complaint within ten (10) calendar days. The county shall then assist the Commission and the complainant in filing an official written housing discrimination complaint with the Commission, pursuant to the State Fair Housing Act and Title VIII.
3. Camden County shall offer assistance to the Commission in the investigation and conciliation of all housing discrimination complaints which are based upon events occurring in the county.
4. The Camden County Planning Director shall publicize within the county that he is the local official to contact with housing discrimination complaints.

Adopted this 21st day of August 2006.


Melvin J. Jeralds, Chairman

(SEAL)

ATTEST:

Ava Murgia, Clerk to the Board

Resolution No. 2006-08-04 – Petition to NCDOT for Paving Section of Bloodfield Road – South Mills Township

Commissioner Mike Andrews made a motion to approve Resolution No. 2006-08-04. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Resolution No. 2006-08-04

NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION REQUEST FOR PAVING

North Carolina
County of Camden
Road Descriptions:

Bloodfield Road, South Mills Township

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Camden requesting that the above described road, the location of which has been indicated in red on the attached GIS map, be paved approximately 300' x 15' to complete paving of said road; and

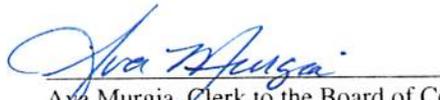
WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be completely paved, if the road meets minimum standards and criteria established by the Division of Highways of the Department of Transportation.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described road, and to complete paving the road if it meets established standards and criteria.


Melvin J. Jerald, Chairman
Camden County Board of Commissioners

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 21st day of August 2006.


Aya Murgia, Clerk to the Board of Commissioners,
County of Camden

S E A L

Volunteer Form

A volunteer form to serve on the Planning Board and Library Board was received from Bruce Timothy Warren and presented to the Commissioners for information only.

Presentation of Schedule of Values and Set Public Hearing

A workshop was held on Wednesday, August 16, 2006 to review the Schedule of Values and land use manual.

By law Pearson Appraisals is required to formally submit the Schedule of Values to the Board.

Commissioner Jeffrey Jennings made a motion to accept the Schedule of Values as presented by Pearson Appraisals. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerald voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Commissioner Jeffrey Jennings made a motion to accept the land use manual as presented by the State. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerald voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Commissioner Jeffrey Jennings made a motion to set a public hearing regarding the Schedule of Values and Land Use Manual for Tuesday, September 5, 2006 at 7:00 p.m. or as soon thereafter as the agenda allows, in order to receive comments from the public. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerald voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Tax Refund Request - Christopher Allen Day

Tax Administrator Mary Rhodes stated Christopher Allen Day is requesting a refund for vehicle payments that were made in the years 2003-2005. Mr. Day was unaware that he was exempt from paying personal property taxes under the soldiers and sailors relief act.

Commissioner Jeffrey Jennings made a motion to approve the tax refund request for Christopher Allen Day as per the recommendation of the Tax Administrator. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Tax Refund Request - Dianne Theresa Smith

Tax Administrator Mary Rhodes stated Dianne Theresa Smith is requesting a refund for vehicle payments that were made in the years 2004-2005. Mrs. Smith was unaware that she was exempt from paying personal property taxes under the soldiers and sailors relief act. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Tax Refund Request - Christopher R. Smith

Tax Administrator Mary Rhodes stated Christopher R. Smith is requesting a refund for vehicle payments that were made in the years 2003-2005. Mr. Smith was unaware that he was exempt from paying personal property taxes under the soldiers and sailors relief act. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Authorization to Collect Personal and Real Estate Taxes and Tax Collection Report for July 2006

Commissioner Jeffrey Jennings made a motion to approve the authorization to collect personal and real estate taxes and tax collection report for July 2006 as submitted by the Tax Administrator. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden

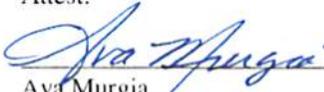
You are hereby authorized, empowered and commanded to collect the taxes set forth in the tax records filed in the office of Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Camden, and this order shall be full and sufficient authority to direct, require, and enable you to levy on and sell any real or personal property of such taxpayers for and on account thereof, in accordance with the law.

COUNTY GENERAL	4,227,125.56
SOUTH MILLS FIRE	81,137.55
COURTHOUSE FIRE	96,261.79
SHILOH FIRE	54,815.77
JOYCE CREEK	19,325.08
ESTIMATED UTILITIES	81,600.00
TOTAL	4,560,265.75

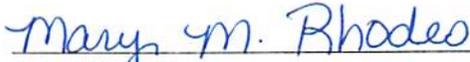
Witness my hand and official seal this 21st day of August, 2006.


 Melvin J. Jerald, Chairman
 Board of Commissioners of Camden County

Attest:


 Ava Murgia
 Clerk to the Board

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


 Mary M. Rhodes
 Tax Administrator

STATE OF NORTH CAROLINA

COUNTY OF CAMDEN

TO: The Tax Administrator of Camden County (April Renewal) Due 8/1/2006

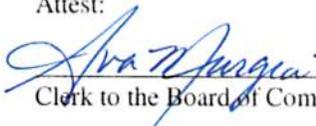
You are hereby authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Administrator and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon personal property of the respective taxpayers in the County of Camden, and this order shall be a full and sufficient authority to direct, require, and enable you to levy on and sell personal property of such taxpayers for and on account thereof, in accordance with the law.

SOUTH MILLS	COURTHOUSE	SHILOH	TOTAL
22,014.93	27,212.14	13,604.00	62,831.07

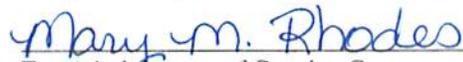
Witness my hand and official seal this 21st day of August, 2006.


 Chairman, Camden County Board of Commissioners

Attest:


 Clerk to the Board of Commissioners of Camden County

This is to certify that I have received the tax receipts and duplicates for collection in the amounts as listed herein.


 Tax Administrator of Camden County

Tax Releases, Pick Ups and Refunds

The Tax Administrator submitted the following Tax Releases, Pick Ups and Refunds for approval.

William Stone	107.55	Release	Owned by Other
William Stone	124.22	Release	Owned by Other
Christopher Smith	171.69	Release	Military Exempt
Christopher Smith	256.08	Release	Military Exempt
Elizabeth Woodhouse	315.98	Release	Turned in Tags
Ashly Martin	114.98	Release	Dealer Bought Back
William Leary III	135.60	Release	Turned in Tags
David Sasser	181.67	Release	Turned in Tags
Bradford Young	248.90	Release	Military Exempt
Christopher Schwartz	231.51	Release	Military Exempt
Christopher Schwartz	249.81	Release	Military Exempt
Carl & Larry Taylor	129.67	Release	Changes per plat
Lena McDonald	326.30	Pick Up	Roll Back Tax
Jessie Forbes Heirs	336.01	Pick Up	Roll Back Tax
Doris Burgess	645.56	Release	Incorrect Listing
	417.29	Pick Up	
	-228.27	Adjustment	
Joseph Vitale	3,640.55	Release	Room incomplete

	3,369.82	Pick Up	
	270.73	Adjustment	
Jeffrey Miller	242.50	Release	Incorrect Values
	75.47	Pick Up	
	167.03	Adjustment	
Dalford Briley	103.47	Refund	Turned in Tags
Christopher Smith	453.42	Refund	Military Exempt

Commissioner Jeffrey Jennings made a motion to approve the tax releases, pick ups and refunds as submitted by the Tax Administrator. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

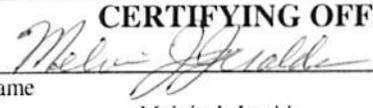
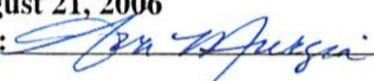
Resolution No. 2006-08-05 Designation of Applicant's Agent and Memorandum of Agreement with NCDOT Regarding Emergency Removal of Debris

In the event of a disaster requiring removal of debris from state road, the County may decide to request that it be allowed the opportunity and responsibility to perform certain of those NCDOT functions (debris removal & disposal) as set forth in the North Carolina Emergency Operations Plan in order to assure that its citizens are served and protected.

If the County chooses to take this action, a Memorandum of Agreement must be approved prior to undertaking any debris removal on State roads. Staff has been advised by NCDOT that it is best to have the agreement approved annually and on file. By having the agreement pre-approved, when a disaster occurs the name of the specific event is filled in, and is provided to NCDOT with a list of roads for which the county will be responsible.

Commissioner Jeffrey Jennings made a motion to approve Resolution No. 2006-08-05 and Memorandum of Agreement with NCDOT for debris removal. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

RESOLUTION No. 2006-08-05 DESIGNATION OF APPLICANT'S AGENT North Carolina Division of Emergency Management	
Organization Name (hereafter named Organization) County of Camden	Disaster Number:
Applicant's State Cognizant Agency for Single Audit purposes (If Cognizant Agency is not assigned, please indicate): North Carolina Department of Crime Control and Public Safety	
Applicant's Fiscal Year (FY) Start Month: July Day: 1st	
Applicant's Federal Employer's Identification Number 56 - 6000282	
Applicant's Federal Information Processing Standards (FIPS) Number	
PRIMARY AGENT	SECONDARY AGENT
Agent's Name Melvin J. Jeralds	Agent's Name Randell Woodruff
Organization Camden Count	Organization Camden County
Official Position Chairman, Camden County Board of Commissioners	Official Position County Manager
Mailing Address P.O. Box 190	Mailing Address P.O. Box 190
City, State, Zip Camden, NC 27921	City, State, Zip Camden, NC 27921
Daytime Telephone 252-338-1919	Daytime Telephone 252-338-1919
Facsimile Number	Facsimile Number

252-333-1603	252-333-1603
Pager or Cellular Number	Pager or Cellular Number
<p>BE IT RESOLVED BY the governing body of the Organization (a public entity duly organized under the laws of the State of North Carolina) that the above-named Primary and Secondary Agents are hereby authorized to execute and file applications for federal and/or state assistance on behalf of the Organization for the purpose of obtaining certain state and federal financial assistance under the Robert T. Stafford Disaster Relief & Emergency Assistance Act, (Public Law 93-288 as amended), Chapter 166A of the North Carolina General Statutes, or as otherwise available. BE IT FURTHER RESOLVED that the above-named agents are authorized to represent and act for the Organization in all dealings with the State of North Carolina and the Federal Emergency Management Agency for all matters pertaining to such disaster assistance required by the grant agreements and the assurances printed on the reverse side hereof. BE IT FINALLY RESOLVED THAT the above-named agents are authorized to act severally. PASSED AND APPROVED this 21st day of August, 2006.</p>	
GOVERNING BODY	CERTIFYING OFFICIAL
Clayton Dale Riggs, Vice Chairman	
Name and Title Jeffrey B. Jennings, Commissioner	Name Melvin J. Jeralds
Name and Title Carolyn O. Riggs, Commissioner	Official Position Chairman, Camden County Board of Commissioners
Name and Title Mike Andrews, Commissioner	Daytime Telephone 252-338-1919
CERTIFICATION	
<p>I, Ava Murgia, (Name) duly appointed and Clerk to the Board (Title) of the Governing Body, do hereby certify that the above is a true and correct copy of a resolution passed and approved by the Governing Body of the County of Camden (Organization) on the 21st day of August, 2006.</p> <p>Date: August 21, 2006 Signature: </p>	

Technical Assistance from Smart Growth Leadership

As a result of Camden County's runner-up status for the EPA Smart Growth Technical Assistance Program, two (2) years in a row, the county has been contacted by the Smart Growth Leadership Institute (SGLI), who offered assistance through one of their technical assistance programs.

Members of the SGLI will visit the county to review our development regulations and processes, conduct interviews and public meetings, and produce some tools that the county can use to manage growth. The results would be a strategic assessment of the county's smart growth implementation program, a scorecard tool for evaluating development proposals, and a recommended set of design guidelines for two (2) commercial corridors.

The assistance is offered with a flexible matching requirement. The project director asked that the County cover the team's travel expenses as a match, and the SGLI will work with staff to refine the program.

Commissioner Mike Andrews made a motion to enter into agreement with the Smart Growth Leadership Institute to provide technical assistance, and to provide \$3000.00 to cover the team's travel, lodging, and meal expenses as a local match for the project. The motion passed with Commissioners Jeffrey Jennings, Mike Andrews and Chairman Melvin Jeralds voting aye; Commissioner Carolyn Riggs voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Reschedule September 18, 2006 Public Hearing for Article 151 Unified Development Ordinance Amendments

The Board previously set public hearing for September 18, 2006 regarding Article 151 and the work session for Article 151 was set for September 25, 2006. A public hearing should be held after the work session.

Commissioner Jeffrey Jennings made a motion to reschedule public hearing regarding Article 151 for Monday, October 16, 2006 at 7 p.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Code Enforcement Report

Planning Director Dan Porter reviewed the Code Enforcement Report presented to the Commissioners for information.

Planning Board Appointments

This matter was omitted from the agenda until a later date in order to review all volunteer forms on file.

NC Housing Finance Agency Grant

The NC Housing Finance Agency (NCHFA) has issued a *Notice of Funds Availability for a Single Family Rehabilitation Program*. This program is similar to the Community Development Block Grant Scattered Site Housing (CDBG SSH) program that the county is currently administering, but has some different construction related requirements.

Based on the NCHFA formula, Camden County is eligible to apply for approximately \$200,000.00. The application can be from the County or an affiliated not-for-profit agency such as Northeastern Community Development Corporation (NCDC). NCDC indicated that they do not typically pursue rehabilitation programs.

Unlike the CDBG SSH program, the NCHFA application does not require the recipients to be identified as part of the application. Holland Consultants has agreed to prepare the application for this NCHFA program at no charge. Holland estimates that four (4) to five (5) rehab projects should be able to be accomplished with \$200,000.00. Upon approval of the funding the county will need to issue an RFP for program administration.

Commissioner Mike Andrews made a motion to approve submission of application and approve Holland Associates to prepare the application at no charge and authorize the Chairman, County Manager and necessary staff to sign the no charge contract. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

2nd Amendment to Agenda

Chairman Melvin Jeralds amended the agenda to add *Item VIII. New Business, Item G. 7. Discussion of Special Use Permit – Signs*.

Commissioner Jeffrey Jennings made a motion to approve the agenda as amended. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Discussion of Special User Permit – Signs

Following discussion with Planning Director Dan Porter regarding a request to display a 6' x 6' sign, Chairman Melvin Jeralds so ordered Mr. Porter to research this matter and bring back further information to the Commissioners at the September 5, 2006 Commissioners meeting.

Exterior Painting Bids for Administrative Building, Sheriff's Building and Senior Center

Hearing no objections, Chairman Jeralds so order acceptance of a bid for the exterior painting of the buildings in the courthouse complex be laid over until the school construction bids are received and bring back to the September 18, 2006 agenda. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Surplus Voting Equipment

The Board of Elections declared the old election equipment surplus at their January 2006 meeting. New equipment has been purchased and was used for the May 2006 Primary.

Director of Elections Elaine Best, according to G.S. 163-165.7, which decertified the equipment, is requesting that the Board of Commissioners declare four (4) Airmac 200 Tabulators surplus.

Mrs. Best has been contacted by Mr. Ed Hancuff with Total Data Systems in Lillington, NC wishing to purchase the (4) tabulators for a total of \$100.00.

Commissioner Jeffrey Jennings made a motion to declare the (4) Airmac 200 Tabulators surplus. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerals voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Commissioner Jeffrey Jennings questioned the County Attorney if selling the surplus voting equipment without opening to bids to everyone was permissible.

County Attorney John Morrison stated he would recommend that the voting equipment be put out for bids.

Commissioner Jeffrey Jennings made a motion to send out bids for the (4) Airmac 200 Tabulators per the recommendation of the County Attorney. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerals voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Work First Block Grant Plan for 2007-2008

Voting for Standard or Electing Status: The plan has been developed in response to State requirements and in accordance with State guidelines.

The Board needs to vote for Standard or Electing status to be forwarded to the State before September 30, 2006 in order for the committee to begin development of the plan.

(Note: Camden has always been a Standard County. This means that DSS shall be responsible for administration and implementation of the Work First Program in the County. The DSS Director and Board feel it should remain this way.)

Electing Status means the Board of Commissioners shall be responsible for development, administration and implementation of the Work First Program in the County.

Commissioner Jeffrey Jennings made a motion to notify the Dept of Health and Human Services that the Board selects Standard County status. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jerals voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Appointment of a Commissioner: An appointment of a County Commissioner to serve on the Work First Planning Committee is required. It has been the same Commissioner who serves on the Public Health and Mental Health Boards.

Hearing no objection, Chairman Melvin Jerals so ordered the Clerk to obtain information regarding the Work First Planning Committee meeting schedule and bring back to the September 5, 2006 Commissioners agenda.

Home and Community Care Block Grant (HCCBG) Funding Plan FY2006-2007

Commissioner Jeffrey Jennings made a motion to approve the Home and Community Block Grant (HCCBG) for Older Adults County Funding Plan for FY2006-2007. The

motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Board Appointment – Pasquotank-Camden-Elizabeth City Public Safety Organization

The Pasquotank-Camden-Elizabeth City Public Safety Organization was formed out of the meetings of the area fire departments which meets on a monthly basis. The organization recognized a need to keep all emergency services informed on local information, the latest in technology and how to better serve the population and has grown to include not only our counties and city fire departments but also Pasquotank-Camden EMS, 911, Emergency Management, Elizabeth City Police Department and area Sheriff Offices.

Commissioner Jeffrey Jennings made a motion to appoint Commissioner Clayton Riggs to the Pasquotank-Camden-Elizabeth City Public Safety Organization. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

Albemarle District Jail

County Manager Randell Woodruff reviewed the Jail Commission report and bids results for the jail project and stated the Jail Commission is awarding the contract to the lowest bidder in the amount of \$16,425,000.00. Camden is obligated to pay 11% of the cost.

Commissioner Jeffrey Jennings made a motion to approve the Jail Commission report and authorize the Jail Commission to proceed with construction of the new jail. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

County Manager's Report

County Manager Randell Woodruff reviewed the following:

- Courthouse overflow parking lot is now in use
- Parks & Recreation Director applications are closed and interviews have been scheduled for early September
- Nominees for the Parks & Recreation Committee are needed
- Modular classroom units are being moved shortly
- Camden Intermediate School Project went out for bids on August 13; bids will be opened on September 13 at 2:00 p.m. in the Historic courtroom. David Knight of M.B. Kahn will attend the September 18 Commissioners meeting to present the bids and review the construction schedule
- NCACC Conference in Winston-Salem on September 7 – 10, 2006
- NCLM Conference in Greensboro on October 15 – 17, 2006
- Construction on wastewater collection system and treatment plant should begin in September
- New roof installed on Administrative office building
- Input on proposed changes to the phone system setup – use of automated attendant

County Manager Randell Woodruff requested approval to proceed on the wellfield property acquisition.

Commissioner Carolyn Riggs made a motion to approve proceeding with acquisition of land for the wellfields for the water system. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

South Camden Water & Sewer District Board of Directors Meeting

Chairman Melvin Jeralds recessed the Board of Commissioners meeting at 8:38 p.m. to convene the South Camden Water and Sewer District Board of Directors meeting.

Upon adjournment of the South Camden Water and Sewer District Board of Directors meeting at 9:04 p.m., Chairman Melvin Jeralds reconvened the Board of Commissioners meeting.

Reports from Commissioners

Commissioner Jeffrey Jennings reported on meeting with South Mills Volunteer Fire Department (SMVFD); they reviewed the revaluation figures, discussed various issues concerning the SMVFD, discussed resolution to be drawn for a contract and felt positive headway was being made through these discussions. Another meeting will be held in September.

Commissioner Carolyn Riggs asked for input regarding her attending the Conference of the League of Municipalities.

Hearing no objections, Chairman Melvin Jeralds and the Board members supported Commissioner Carolyn Riggs attending the North Carolina League of Municipalities Conference in Greensboro on October 14 – 17, 2006.

Closed Session

Commissioner Jeffrey Jennings made a motion to go into closed session pursuant to G.S. 143-318.11(a)(5) for the purpose of discussing property acquisition of the Franklin Williams property located in South Mills. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Commissioners entered closed session at 9:08 p.m.

Commissioner Jeffrey Jennings made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 9:30 p.m.
Hearing no motions, Chairman Melvin Jeralds proceeded with the meeting.

Adjournment

Commissioner Mike Andrews made a motion to adjourn the meeting. The motion passed with Commissioners Jeffrey Jennings, Carolyn Riggs, Mike Andrews and Chairman Melvin Jeralds voting aye; no Commissioner voting no; Commissioner Clayton Riggs absent; and no Commissioner not voting.

The meeting adjourned at 9:35 p.m.


Melvin J. Jeralds, Chairman
Camden County Board of Commissioners

ATTEST:

Ava Murgia
Clerk to the Board