

**Camden County Board of Commissioners**

**Regular Meeting  
May 21, 2007  
7:00 P.M.  
Historic Courtroom  
Camden, North Carolina**

**MINUTES**

The regular meeting of the Camden County Board of Commissioners was held on Monday, May 21, 2007 at 7:00 p.m. in the Historic Courtroom, Courthouse Complex, Camden, North Carolina. The following members were present:

Vice Chairman Philip Faison  
Commissioners Melvin J. Jeralds, Carolyn O. Riggs, and Mike Andrews

Chairman Jeffrey B. Jennings arrived late due to a scheduled commitment.

Also attending was County Manager Randell Woodruff, Deputy Clerk to the Board Lori Tuss and County Attorney John Morrison.

Vice Chairman Philip Faison called the meeting to order. Commissioner Mike Andrews gave the invocation and led the Pledge of Allegiance.

**Public Comments**

Vice Chairman Philip Faison called for any comments from the public.

Hearing no comments, Vice Chairman Philip Faison continued with the meeting.

**Consideration of Agenda**

Vice Chairman Philip Faison deleted *Item VII. New Business, A. Consideration of 2007-2008 Budget. B. Consideration of Resolution No. 2007-05-01, and C. Consideration of Resolution No. 2007-05-02* from the agenda.

County Manager Randell Woodruff requested that industrial recruitment be added to *Item XIII. Closed Session.*

Commissioner Carolyn Riggs requested that consultation with attorney for the purpose of attorney-client privilege be added to *Item XIII. Closed Session.*

Commissioner Melvin Jeralds made a motion to approve the agenda as amended. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Public Hearing – FY2007-2008 County Budget**

Commissioner Melvin Jeralds made a motion to open public hearing to receive comments from the public regarding the FY2007-2008 county budget. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

Vice Chairman Philip Faison called for any comments from the public.

Hearing no comments from the public, Commissioner Mike Andrews made a motion to close public hearing regarding the FY2007-2008 county budget. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman

Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Public Hearing – Ordinance No. 2007-05-01 – Rezoning Application – William Bartlett – UDO 2007-04-08**

Commissioner Mike Andrews made a motion to open public hearing to receive comments from the public regarding UDO 2007-04-08. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

Permit Officer Dave Parks stated that Mr. William Bartlett has applied for a rezoning application to rezone forty seven (47) acres from General Use District (GUD) to Basic Residential (R3-1). Mr. Parks stated that adjacent property owners have been notified and the Planning Board recommended approval on a 7-0 vote on April 18, 2007, as the requested zoning classification uses are more appropriate for this area and is in keeping with the Principals of Smart Growth and Camden County's adopted Land Use Plan permitting moderate density development outside the core areas.

Vice Chairman Philip Faison called for any comments from the public.

Hearing no comments from the public, Commissioner Mike Andrews made a motion to close public hearing. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Public Hearing – Special Use Permit Application – UDO 2007-04-09 – Minor Subdivision – William Bartlett**

Commissioner Mike Andrews made a motion to open public hearing to receive comments from the public regarding UDO 2007-04-09. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

Permit Officer Dave Parks stated that Mr. William Bartlett has applied for a special use permit for a three (3) lot minor subdivision and the Planning Board recommended approval on a 7-0 vote with conditions as recommended in the Findings of Facts on April 18, 2007, as it is in conformity with Camden County's adopted Land Use Plan permitting moderate density development outside the core areas. Mr. Parks stated that adjacent property owners have been notified and presented the Findings of Facts to the Board.

Vice Chairman Philip Faison called for any comments from the public.

Hearing no comments from the public, Commissioner Mike Andrews made a motion to close public hearing. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Public Hearing – 2008 – 2012 Capital Improvement Plan**

Commissioner Mike Andrews made a motion to open public hearing to receive comments from the public regarding the 2008 – 2012 Capital Improvement Plan. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

Vice Chairman Philip Faison called for any comments from the public.

Hearing no comments from the public, Commissioner Mike Andrews made a motion to close public hearing. The motion passed with Commissioners Melvin Jeralds, Carolyn

Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Consideration of Ordinance No. 2007-05-01 An Ordinance Amending the Camden County Zoning Map – Rezoning Application – William Bartlett – UDO 2007-04-08**

Vice Chairman Philip Faison asked to be recused from voting because of close family relations.

Commissioner Melvin Jeralds made a motion to recuse Vice Chairman Philip Faison. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

Commissioner Mike Andrews made a motion to approve Ordinance No. 2007-05-01 as it use is more appropriate for this area and is in keeping with the Principals of Smart Growth and Camden County's adopted Land Use Plan permitting moderate density development outside the core areas. The motion passed with Commissioners Melvin Jeralds, and Mike Andrews voting aye; Commissioner Carolyn Riggs voting no; Chairman Jeffrey Jennings absent; Vice Chairman Philip Faison recused; and no Commissioner not voting.

Commissioner Carolyn Riggs stated her reason to deny approval of Ordinance No. 2007-05-01 was that in her opinion that changing all property to provide for more housing in the county right now is something she was not going to support until the county has more commercial infrastructure in the county to support what the county already has zoned for future housing.

Vice Chairman Philip Faison was recused from voting and offered no opinions on the merits of the motion regarding Ordinance No. 2007-05-01.

This matter will be on the June 4 Commissioners agenda to receive a full Board vote.

**Consideration of Public Hearing – Special Use Permit Application – UDO 2007-04-09 – Minor Subdivision – William Bartlett**

Vice Chairman Philip Faison asked to be recused from voting because of close family relations.

Commissioner Mike Andrews made a motion to recuse Vice Chairman Philip Faison from voting. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, and Mike Andrews voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

Commissioner Melvin Jeralds made a motion to approve Special Use Application – UDO 2007-04-09. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, and Mike Andrews voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; Vice Chairman Philip Faison recused; and no Commissioner not voting.

**Consideration of Resolution No. 2007-05-03 – A Resolution of the Camden County Board of Commissioners Adopting the Camden County Capital Improvement Plan for Fiscal Years 2007/2008 thru 2011/2012 and Creating a County Capital Project Reserve Fund**

Commissioner Carolyn Riggs made a motion to delay consideration of Resolution No. 2007-05-03 until Monday, June 4, 2007 at 8:00 a.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Resolution No. 2007-05-04 – A Resolution of the Camden County Board of Commissioners Regarding Setting Financial Policies**

Commissioner Carolyn Riggs made a motion to delay consideration of Resolution No. 2007-05-04 until Monday, June 4, 2007 at 8:00 a.m. or as soon thereafter as the agenda allows. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Resolution No. 2007-05-05 - Request for Additions to State Maintained Secondary Road System – Christopher’s Way, Christopher’s Acres Subdivision, South Mills Township**

Commissioner Mike Andrews made a motion to submit the petition to NCDOT to add Christopher’s Way to the state maintained secondary road system. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

**Resolution No. 2007-05-05**

**NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION REQUEST FOR ADDITIONS TO STATE MAINTAINED SECONDARY ROAD SYSTEM**

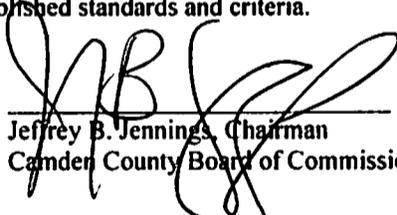
North Carolina  
County of Camden

Road Descriptions: Christopher’s Way, Christopher’s Acres Subdivision, South Mills Township

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of Camden requesting that the above described road(s), the location of which has been indicated on the attached map, be added to the Secondary Road system; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described roads should be added to the Secondary Road System, if the roads meet minimum standards and criteria established by the Division of Highways of the Department of Transportation for the addition of roads to the System.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of the County of Camden that the Division of Highways is hereby requested to review the above described road(s), and to take over the roads for maintenance if they meet established standards and criteria.

  
Jeffrey B. Jennings, Chairman  
Camden County Board of Commissioners

**CERTIFICATE**

The foregoing resolution was duly adopted by the Board of Commissioners of the County of Camden at a meeting on the 21st day of May 2007.

  
Aya Gurganus, Clerk to the Board of Commissioners,  
County of Camden

SEAL

**Camden County Schools - Budget Amendment**

Commissioner Mike Andrews made a motion to approve the budget amendment in the amount of \$6,000.00 for the Local Current Expense Fund as submitted by the Camden County Board of Education. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, and Vice Chairman Philip Faison voting aye; no

Commissioner voting no; Chairman Jeffrey Jennings absent; and no Commissioner not voting.

## Budget Amendment

Camden County Schools Administrative Unit

## Local Current Expense Fund

The Camden County Board of Education at a meeting on the 8<sup>th</sup> day of March, 2007, passed the following resolution.

Be it resolved that the following amendments be made to the Budget Resolution for the fiscal year ending June 30, 2007.

Code Number	Description of Code	Amount
5100	Regular Instructional Program	Increase 3,000.00
6100	Health Services	Decrease 3,000.00
Explanation:		
	Total Appropriation in Current Budget	\$ 2,224,482.00
	Amount of Increase/Decrease of Above Amendment	6,000.00
	Total Appropriation in Current Amended Budget	\$ 2,230,482.00

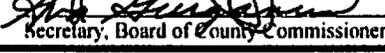
Passed by majority vote of the Board of Education of Camden County on the 8<sup>th</sup> day of March 2007.

We the Board of County Commissioners of Camden County hereby approve the changes in the County School Funds Budget as indicated above, and have made entry of these changes on the minutes of said Board, this 21<sup>st</sup> day of May 2007.

\_\_\_\_\_  
Chairman, Board of Education

  
\_\_\_\_\_  
Chairman, Board of County Commissioners

\_\_\_\_\_  
Secretary, Board of Education

  
\_\_\_\_\_  
Secretary, Board of County Commissioners

### Smart Growth Presentation - Benjamin de la Pena and Susan Weaver

Mr. Benjamin de la Pena and Susan Weaver of the Smart Growth Leadership Institute gave a presentation on the topic of *Strategic Assessment, Project Scorecard and Design Parameters*.

In mid-2006 the Smart Growth Leadership Institute (SMLI) and Camden County agreed to work collaboratively on developing a Smart Growth Project Scorecard and Design Parameters for the county. The Institute also agreed to conduct a Strategic Assessment on the state of smart growth implementation in the county.

The Smart Growth Project Scorecards helps communities evaluate the relative merit of proposed projects within the context of a citizen and stakeholder participation process. The community can use the scorecard to identify their concerns and to work with the project proponent or developer to adjust the designs and proposal elements. The score card is designed to build the community's vision for its future and its commitment to smart growth by shaping new development using a pre-set criteria based on the principles of smart growth development.

The Design Parameters help communities to guide to evaluate the design aspects of proposed plans and projects. The tool assists local planners and permitting agencies to work wit the developer or the project proponents and to quickly review master plans for specific areas in the community.

While not an extensive assessment of proposed plans, the Design Parameters will help the community to quickly evaluate the elements of the proposed design.

The Strategic Assessment is an analysis of current conditions of smart growth implementation in Camden County. The Assessment outlines the advantages and possible setbacks facing smart growth implementation in the community and identifies opportunities for moving the process forward.

The report presented discussed the Scorecard and Parameters developed by the SMLI for Camden County as well as the key finds and recommendation from the Strategic Assessment.

### **County Manager's Report**

County Manager Randell Woodruff spoke regarding:

- Scheduling of budget work session for Tuesday, May 29 at 7:00 p.m.
- Consider adopting a monthly work session before one regular meeting
- Consider a permanent committee to continue holding monthly/quarterly meetings of the Budget Committee and rename as Budget/Finance Committee
- Jeffrey Lees project estimate for the Register of Deeds expansion in the amount of \$476,300.00.

Chairman Jeffrey Jennings was present at this time and Vice Chairman Philip Faison remained at acting Chairman presiding over the meeting.

### **Closed Session**

Commissioner Carolyn Riggs made a motion go into closed session pursuant to G.S. 143-318.11(a)(4) for the purpose of discussing industrial recruitment, pursuant to G.S. 1443-318.11(a)(3) for the purpose of discussing attorney-client privilege, and pursuant to G.S. 143-318.11(a)(5) for the purpose of discussing property acquisition. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners entered closed session at 8:49 p.m.

Commissioner Melvin Jeralds made a motion to come out of closed session and back into regular session. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Vice Chairman Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The Commissioners re-entered regular session at 9:45 p.m.

Vice Chairman Philip Faison called for any motions.

### **Amendment to Agenda**

Commissioner Melvin Jeralds made a motion to amend the agenda to add the Cuthrell Property. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Vice Chairman Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

### **Cuthrell Property**

Commissioner Carolyn Riggs made a motion to approve acceptance of the Horace M. Jr. and Anita Cuthrell property located on North Highway 343 with the purpose of any monies to benefit the Camden County School system. The motion failed with Commissioners Melvin Jeralds, Vice Chairman Philip Faison, and Chairman Jeffrey Jennings voting no; Commissioners Carolyn Riggs and Mike Andrews voting aye; no Commissioner absent; and no Commissioner not voting.

Chairman Jennings made a motion to accept the Horace M. Jr. and Anita Cuthrell property. The motion passed with Commissioners Melvin Jeralds, Vice Chairman Philip Faison, and Chairman Jeffrey Jennings voting aye; Commissioners Carolyn Riggs and Mike Andrews voting no; no Commissioner absent; and no Commissioner not voting.

**Amendment to Agenda**

Chairman Jeffrey Jennings made a motion to amend the agenda to regarding Joseph S. Ferrell's *Suggested Rules of Procedure for the Board of County Commissioners* to replace *Robert's Rules of Order*. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Vice Chairman Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

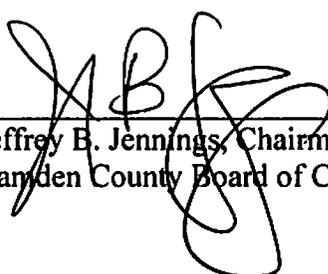
**Joseph S. Ferrell's Suggested Rules of Procedure for the Board of County Commissioners to replace Robert's Rules of Order**

Chairman Jeffrey Jennings made a motion to adopt Joseph S. Ferrell's *Suggested Rules of Procedure for the Board of County Commissioners* to replace *Robert's Rules of Order*. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Vice Chairman Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

**Adjournment**

Commissioner Melvin Jeralds made a motion to adjourn the meeting. The motion passed with Commissioners Melvin Jeralds, Carolyn Riggs, Mike Andrews, Philip Faison and Chairman Jeffrey Jennings voting aye; no Commissioner voting no; no Commissioner absent; and no Commissioner not voting.

The meeting adjourned at 9:57 p.m.

  
\_\_\_\_\_  
Jeffrey B. Jennings, Chairman  
Camden County Board of Commissioners

ATTEST:

  
\_\_\_\_\_  
Ava J. Gurganus  
Clerk to the Board